



1672 Donlon Street
Ventura, CA 93003
Local 805 654-6977
Fax 805 654-6979
www.jdscivil.com

JOB DESCRIPTION

LICENSED LAND SURVEYOR I

Pay: \$62.50/hr - \$76.92/hr

Schedule: Monday to Friday, 7AM-4PM

Overall Responsibilities:

This is a mid-level position, providing support to the Land Survey Department in plan preparation for development construction and survey projects. Primary duties are as follows:

- Ultimately signs off on completed Land Survey Department maps and exhibits - must ensure that the completed documents meet all required elements.
- Proposal Preparation - define project scope, budgets, determine appropriate equipment and project personnel needs.
- Coordinate projects with other team leaders, clients, title companies, and/or government agencies.
- Conduct work within budget allotted and within desired time frames.
- Review the work of Survey Assistants and provide on-going mentoring.
- Depending upon the project scope, may act as a Task Manager or a Project Manager.
- Prepare projects for field work. Brief field crews on specific project tasks and requirements.
- All responsibilities of Survey Assistant III

Reporting Relationship:

The Licensed Land Surveyor I will report to the Survey Manager.

Expectations:

Individual will complete projects assigned with minimal direction and responsible for completing work on time and within project budget. Will maintain effective working relationships with managers and co-workers. Will be a team player and be self-motivated. Individual must be a problem solver who works well under pressure. Must be extremely detailed-oriented. Excellent organizational skills are necessary to be able to juggle multiple priorities/projects, each with schedules and budgets. Will work closely with project managers or team leaders from other departments and responsible for understanding their project needs and timelines.

Experience:



Delivering excellence through experience

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Must hold a valid license to practice land surveying in the State of California. Must have a good understanding of COGO based computer programs as well as experienced in Civil 3D, Carlson software, Trimble Business Center. Previous experience with Star*Net and least-squares adjustments is preferred.

Benefits:

- Medical/Dental/Vision Plans
- 401(k) Retirement Plan + company matching
- Profit Sharing
- Cash Bonus Incentive Plans
- Paid Vacation
- Paid Sick Time
- Paid Holidays
- Tuition & Education Reimbursement
- Flexible work hours